

Our Ref: JHR/TS/WSPPS

Dear Parent/Carer

Photo/Video Permission

As our website and other promotional materials develop, we need to continually update our records. In line with current legislation, we must have your written permission to publish the image or video of any student under the age of 18 years old, either on the web or in promotional and other documentation. We are therefore asking all parents and legal carers to complete and return the slip below, indicating your wishes. You do of course have the right to refuse for your child's image to be used.

If you change your mind in the future, you must contact us in writing and we would not publish any further new images from the date of that letter. If you are concerned that an image of your child is being misused, you should contact the school and inform us of this immediately.

It is essential that we have as close to a 100% return rate as possible for this letter. Please could you complete and return the slip below to your child's tutor by 24/1/2011.

Thank you in advance for your support

Yours faithfully



John Humber
Assistant Vice Principal

Photo Permission Slip

Student's Name: _____

Tutor Group _____

As the parent or legal carer of the above student, **I agree** to the publication of photos/video of them as follows (please tick):

- On the school website
- In the school prospectus and other promotional material
- In the local press
- In the national press
- In internal school newsletters and publications

Or

- I **do not** wish for my child's photo/video to be used in any of the above circumstances

Signed _____

Name _____

Relationship to the above student _____

Please return to your child's tutor by 24/1/2011